



# Sheffield Springs Academy

The best in everyone™

Part of United Learning

23rd May 2017

Parent/ Carer of

Dear Parent/Carer of

Further to our letter back in March regarding the transition arrangements for Year 6 children moving to Sheffield Springs Academy, I am pleased to enclose a copy of the 'Early Risers' programme that your child will be following.

will be starting at Sheffield Springs Academy on Monday 3<sup>rd</sup> July 8:40am.

We believe that by starting secondary education slightly earlier, we can give every child the best possible start and that their progress and attainment will benefit. By getting to know the children before the summer holidays we will be able to ensure that they feel better supported and happier when making the step up from Primary School. The 'Early Risers' programme will enable them to meet their teachers, new classmates and familiarise themselves with their new surroundings.

In addition to the programme, please see below some useful information:

### **Break and Lunch Times**

'Early Riser' pupils will have an extended morning break from 11:00am until 11:30am; this will ensure that they have time to get something more substantial to eat in the morning break as our lunchtime is likely to be much later than they are used to at primary school.

Lunch break will also be slightly extended, taking place from 1.15pm until 1.55pm. This way we can ensure that 'Early Risers' are brought down early to lunch so that they are at the front of the queue (and not behind 600 hungry teenagers!)

### **Cashless Catering**

Pupils will be added to our cashless catering system on their first day which will enable them to use their account from Tuesday 4<sup>th</sup> July. They will be able to put coins or notes into one of the machines in our student entrance to top up their account. Those students who are eligible for free school meals will receive these for the duration of early risers.

Pupils are welcome to bring a snack for break time and or a packed lunch with them but please note, fizzy pop and energy drinks such as Lucozade are not allowed in the Academy.

**Executive Principal:** Mr C Dillon **Head of School:** Mr M Shipman

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Registered address: United Learning, Worldwide House, Thorpe Wood, Peterborough, PE3 6SB

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## Uniform

For the duration of the 'Early Risers' period, your child should wear their Primary school uniform and bring their normal PE kit when required. After the summer holidays they will need to wear the Academy uniform and PE kit but we think it would be wrong and unfair to ask you to purchase these items too early – after all, children do tend to grow a lot over the summer holidays!

## Walking bus

A walking bus will be available to pupils for the first week of the programme. Having reviewed the addresses of our allocated pupils, it would seem that the following locations would offer the best coverage for a walking bus:

- 8.00am pick up from Gleadless Primary School
- 8.00am pick up from Arbourthorne Primary School
- 8.00am pick up from Norfolk Community Primary School
- 8.00am pick up from Prince Edward Primary School

There will be members of staff stationed at each of these locations who will be able to provide a friendly face and support for any children who are walking to school and who may need that additional reassurance.

## Dates for your diary

There will be a **parents' evening on Monday 19<sup>th</sup> June 4:30pm – 6:30pm**. This will be a chance to discuss with SLT and other key members of staff settling in issues and will include information on;

- Key staff – Senior Leaders, Heads of Year and Form Tutors.
- Uniform and PE kit issues.
- Cashless Catering and other administration information.

An Early Risers **Achievement Assembly** will take place at on **Tuesday 18<sup>th</sup> July at 2.05pm**. All parents are welcome to attend; we would love to share information on what children have been doing during their time with us.

## Summer Holidays

The Academy breaks up for the summer holidays at 3:00pm on Thursday 20<sup>th</sup> July. We will be closed on Friday 21<sup>st</sup> July.

We look forward to welcoming to the Academy on Monday 3<sup>rd</sup> July for what we are sure will be an enjoyable and productive three weeks. We look forward to seeing you at one of our events and to working with you over the next 7 years as progresses through the Academy.

Yours sincerely,

Mr C. Dillon  
Executive Principal

Mark Shipman  
Head of School



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**Early Risers Y7 visit to Woodburn Road 20-07-17**

I give permission for my child \_\_\_\_\_ (Print pupil's name) to attend the Early Risers Y7 visit to Woodburn Road athletics stadium on Thursday 20<sup>th</sup> July 2017.

On return to school, my child will be collected from the Academy

On return to school, my child will make their own way home

Signed \_\_\_\_\_ (Parent/ Carer)

Name \_\_\_\_\_ (Parent/ Carer) Please print

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